

**MONTANA FISH, WILDLIFE & PARKS**

**INTERN PROGRAM REQUEST**

**EMPLOYER:** Montana Fish, Wildlife & Parks

**CONTACT PERSON'S NAME/TITLE:** Cody Kenyon, Recreation Manager

**ADDRESS:** 3201 Spurgin RD

**CITY:** Missoula

**STATE:** MT

**ZIP:** 59804

**PHONE:** 406-542-5533

**EMAIL ADDRESS:** ckenyon@mt.gov

**DATE OF ANNOUNCEMENT:** Friday, January 5, 2024

**APPLICATION DEADLINE:** Friday, February 16, 2024 at 5:00 PM (postmarked)  
**(UNLESS OTHERWISE NOTED ON THIS FORM BY SUPERVISOR)**

**\*\*STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE\*\***

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**POSITION TITLE:** River Recreation Outreach Coordinator

**# OF POSITIONS:** 1

**LOCATION(S):** Region 2, Missoula

**WORK START/END DATES:** May 20- August 23

**HOURS/WEEK:** 32-40 **TOTAL HOURS FOR INTERNSHIP:** 480

**TRAINING/ORIENTATION DATES:** First week of work

**HOURLY PAY:** \$13/hour

**ADDITIONAL COMPENSATION/RESOURCES:**

- Housing provided  
If yes, please list type of housing available:
- Vehicle provided
- Per Diem
- Other (please explain):

**POSITION DESCRIPTION/SCOPE OF WORK:**

This person will be responsible for assisting river and recreation staff in FWP Region 2. Building on efforts from 2021-24 internships, this position will expand social media presence for river recreation in

the greater Missoula area, concentrating on recreate responsibly messaging and coordinating message with other partners such as Missoula County, Clark Fork Coalition, Three Rivers Collaborative, Missoula Downtown Partnership, Destination Missoula and Missoula River Ambassadors. This position will also take part in on site management with a focus on river users to Milltown State Park and Sha-Ron FAS. A secondary focus will look at river management issues at other Region 2 sites, including those on the renowned Alberton Gorge. Those duties include site management, outreach and data collection.

This is a dynamic position with an opportunity to work with a variety of agency and NGO partners on unique management approaches; a holistic approach to enforcement; the use of social media to inform and engage the public; and a community commitment to collaborative solutions to access and conservation.

**SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):**

Excellent organization and people skills required. Experience with creating and maintaining social media content preferred. Previous work in river recreation and/or in a park and recreation setting desired. Students in Parks, Recreation and Tourism programs are especially encouraged to apply.

**APPLICATION MATERIALS:**

Resume

Cover Letter

References

Other (please specify):

**SEND APPLICATION MATERIALS TO: The physical/email address above**

**COOPERATING SPONSORS OF PROJECT:**

**FUNDING SOURCES:**

**PROJECT NUMBERS FOR EACH FISCAL YEAR:**

6921, 62505

**DO ANY OF YOUR PROJECT NUMBERS USE FEDERAL FUNDING?**  Yes  No

**IF SO, PLEASE NOTE WHICH PROJECT NUMBERS AND FUNDING SOURCE:**

**EXPECTED COST OF INTERNSHIP, INCLUDING ALL BENEFITS AND OVERHEAD, PER FISCAL YEAR:**

Roughly \$3,120 for Fiscal Year 25

Roughly \$3,120 for Fiscal Year 26

**ESTIMATED TOTAL COST OF INTERNSHIP: \$6,240**

**WILL ANY GRANTS OR SCHOLARSHIPS BE USED TO FUND THE INTERNSHIP?**

Yes  No

**IF SO, PLEASE LIST NUMBERS ATTACHED TO THOSE:**

**ADDITIONAL INFORMATION:**