

MONTANA FISH, WILDLIFE & PARKS

INTERN PROGRAM REQUEST

EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Colin Maas – Recreation Manager

ADDRESS: 4600 Giant Springs Road

CITY: Great Falls

STATE: Montana

ZIP: 59405

PHONE: (406) 454-5857

EMAIL ADDRESS: cmaas@mt.gov

DATE OF ANNOUNCEMENT: Friday, January 3, 2025

APPLICATION DEADLINE: Friday, February 14, 2025 at 5:00 PM (postmarked)
(UNLESS OTHERWISE NOTED ON THIS FORM BY SUPERVISOR)

****STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE****

POSITION TITLE: River-Recreation Ranger Intern

OF POSITIONS: One

LOCATION(S): Smith River & Sluice Boxes State Parks

WORK START/END DATES: Typically mid-May through mid-August, and flexible based on intern schedule

HOURS/WEEK: 40

TOTAL HOURS FOR INTERNSHIP: 480

TRAINING/ORIENTATION DATES: Upon entering on duty and on-the-job throughout the season.

HOURLY PAY: \$14.00 per hour

ADDITIONAL COMPENSATION/RESOURCES:

Housing provided

If yes, please list type of housing available: Possible camper trailer provided while working at Camp Baker – Smith River. No housing provided when working at Sluice Boxes out of R-4 HQ in Great Falls.

Vehicle provided: Yes

Per Diem: Yes; meals and lodging during Smith River patrols and lunch meal for Sluice Boxes patrols.

Other (please explain):

POSITION DESCRIPTION/SCOPE OF WORK: Under supervision of the Recreation Manager for Smith River & Sluice Boxes State Parks, this internship position is responsible for on-site operations along the Smith River State Park and River Corridor including registering float groups, explaining regulations and Leave No Trace information, providing safety information and assistance, collecting, accounting, and depositing fees, recording visitor use statistics, maintaining Camp Baker, Eden Bridge and boat camps sites, occasional river patrols, incident reporting and communicating with and assisting the regional headquarters staff. This position provides management planning and assistance including preparation of reports, compiling of statistics and data entry and analysis.

After Smith River float season (mid to late July), perform foot patrols through Sluice Boxes State Park for remainder of term. Foot patrol duties within Sluice Boxes will include making public contacts, trail maintenance, noxious weed control and facility maintenance and litter removal. Intern will complete a specific intern project, to-be-determined by FWP. Perform other duties as assigned.

SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):

Knowledge

- Undergraduate or Graduate Student with Major/Minor in Parks and Outdoor Recreation Management, Natural Resources management, Biological Sciences, Environmental Studies, or closely related field.

Skills

- Minimum of intermediate paddling/rowing skills to safely navigate a solo canoe and/or 14-foot raft on the Smith River
- Backcountry camping skills
- Verbal and written communication skills
- Basic hand tool skills
- Computer and accounting skills

Abilities

- Ability to hike multiple miles with a 5-10 pound day pack, over uneven terrain with steep gradients
- Ability to lift 50 pounds

APPLICATION MATERIALS:

- Resume**
- Cover Letter**
- References (minimum of three)**
- Other (please specify):**

SEND APPLICATION MATERIALS TO:

Mail

Montana Fish, Wildlife & Parks
Attn: Colin Maas
4600 Giant Springs Road
Great Falls, MT 59405

Or email

Colin Maas
cmaas@mt.gov

COOPERATING SPONSORS OF PROJECT:

FWP

FUNDING SOURCES:

6421 - \$2,500.00

6423 - \$5,353.00

PROJECT NUMBERS FOR EACH FISCAL YEAR:

6423 – 2026

6421 – 2026

DO ANY OF YOUR PROJECT NUMBERS USE FEDERAL FUNDING? Yes No

Federal funding from USFS cost-share agreement is used for Rec Ranger FTE, not operations. Internship will be paid via Operations.

IF SO, PLEASE NOTE WHICH PROJECT NUMBERS AND FUNDING SOURCE:

NA

EXPECTED COST OF INTERNSHIP, INCLUDING ALL BENEFITS AND OVERHEAD, PER FISCAL YEAR:

6423 – \$2,500.00 – 2026

6421 – \$5,353.00 – 2026

ESTIMATED TOTAL COST OF INTERNSHIP:

The estimated total cost will be \$7,853 (this is an estimate!)

WILL ANY GRANTS OR SCHOLARSHIPS BE USED TO FUND THE INTERNSHIP?

Yes No

IF SO, PLEASE LIST NUMBERS ATTACHED TO THOSE:

NA

ADDITIONAL INFORMATION: