



PRE-BID CONFERENCE AGENDA

Project Name: John Owen Fishing Access Site

Project Number: 7173727

Project Location: Stevensville, MT

1. **Bid Opening: Date:** 01/29/25 3:00pm **Location:** FWP Design and Construction, 1522 9th Ave., Helena, MT 59601
2. **Bid delivery by Contractor:**
 - a. Using USPS allow adequate time as FWP-Design and Construction is on State Central Mail
 - b. UPS/FedEx/Courier deliver to 1522 Ninth Avenue, Helena, MT 59601
3. **Montana Gov Delivery:** You can monitor the FWP website or sign up to receive e-mail notification of new projects, addenda, pre-bid sign-in sheets, etc., through our website at:
<https://fwp.mt.gov/doingBusiness/designAndConstruction/>
 - a. (Note: click the box **Design & Construction updates only**. If you sign up for *all* Fish Wildlife & Parks you will receive alerts for everything happening at FWP, which could involve a great number of emails.)
4. **Contractor Registration** (Projects >\$2,500)
 - a. Montana Department of Labor and Industry
 - b. Not required to bid. **Required to enter into contract.**
5. **Bid bond:** 10% of total bid (Projects ≥\$150,000)
 - a. May be cash or cashiers check. No personal checks.
6. **Performance Bond, Labor and Materials Bond:** 100% of bid. (Projects ≥\$150,000)
7. **Insurance:** Cover type of limits and coverage (All Projects)
 - a. \$1,000,000/ occurrence; \$2,000,000 aggregate
 - b. Must cover vehicles used by company
 - c. State of Montana must be identified as an additional insured
8. **Buy Safe Montana Provisions** – Instructions to Bidders & General Conditions
 - a. Successful bidder will be required to provide their incident rate, experience modification rate (EMR) and loss ratio with first pay request (Instructions to Bidders, Article 14).
 - b. To promote safe work environments the successful bidder must maintain an EMR of less than 1.0; or loss ratio of less than 100%. A loss ratio of more than 100% must obtain a safety consultation with the Montana Department of Labor & Industry; Employment Relations Division; Safety Bureau before the owner grants Substantial Completion of the work (D&C Form 14).
 - c. Contractors shall require subcontractors with an EMR or loss ratio greater than above to schedule and obtain a comprehensive safety consultation as described.
 - d. Successful bidder will need to obtain the EMR of Loss Ratio for all subcontractor's before work is started.
9. **Review proposal items**
 - a. Base Bid
 - b. Alternates
 - c. Method of award - Lowest Responsible Bidder
10. **Fish, Wildlife & Parks supplied materials**
 - a. Permits
 - b. Supplies and/or Materials
11. **Project Schedule**
 - a. Duration of Project: 120 Calendar Days
 - b. Proposed Start Date:
 - c. Extensions

12. Addenda

13. Change Orders

14. Payment

- a. Frequency (30 Days Typical)
- b. Withholding (5% until contract is finalized and closed out)
- c. Final (Upon completion of all Punch List Items and Contract Close Out Paperwork)

15. Drawings

- a. As-Builts (considered as part of Contract Close Out Documents)

16. Walk Site

- a. Staking (Responsibilities of Owner & Contractor)
- b. Construction limits
- c. Environment (Permit Constraints and Requirements, BMDs, equipment cleaning)
- d. ADA (Go over Slopes [Both cross and Running] and **Stress** Importance)

17. Supervision

- a. Contractor will qualify supervisor on-site during construction.

18. Federal Debarment Form

- a. If project is funded by any portion of federal funds, a "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion." Form must be submitted with the Proposal. (Debarment Form, if applicable, is located after the Proposal in the bid documents.)

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DISCUSSION ITEMS OR ACTION REQUIRED:

1. Clarification that FWP has ordered the latrine and that will not need to be furnished by the contractor. Discussed that this will be addressed within an addendum.

2. The fire pit and picnic bench specifications will be included within an addendum.

3. There will be site specific signs that will need just the posts installed. The locations of these are still being determined by FWP. Once determined, the location of the posts will be addressed within an addendum.

4. Discussed survey control point. A survey control point can be provided along with any necessary construction staking at the request and expense of the contractor.

5. Discussed the location of fencing that will be removed and portion of fencing that will remain in place.

6. Discussed that the "removal of misc. concrete" will be removed as a bid item and from the plans.

7. Discussed the extents of the road reconditioning and the "island" within the turnaround area.

8. Discussed the seeding mix for disturbed areas.

9. Discussed the "no net fill" nature of the development because of its location within the floodplain.

10. Discussed the location of the gate that will separate the fishing access site from the City park.

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11. Discussed that the current trees that have been cut down but not removed from the site will need to be removed by the contractor.

12. Discussed the MDT right of way improvements including paved pedestrian path, guardrail, striping, and signage.

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Pre-Bid Meeting Sign-In Sheet

Project Name: John Owen Fishing Access Site
Pre-Bid Location: 21 Stevensville Cutoff Rd. E. Stevensville, MT
Conducted By: FWP & Missoula Engineering, LLC

Project Number: 7173727
Meeting Date: 1/14/2025

Name		Representing		Mailing Address		Phone		Email	
Tristan Russell		J&J Excavating and Trucking		PO Box 1098 Hamilton, MT 59840		(406) 961-1511		Tristan@jexcavatingandtrucking.com	
Richard Russell		Precision Civil, Inc.		PO Box 474 Three Forks, MT 59752		(406) 451-6760		Richard@PrecisionCivilMT.com	
George Rabel		George Rabel Excavation		PO Box 212 Gallatin Gateway, MT 59730		(406) 581-2653		geogerabel@yahoo.com	
Jaron Forney		Knife River		4800 Wilkie St. Missoula, MT 59808		(406) 370-7197		jaron.forney@kniferiver.net	
Steve Schardt		Grant Creek Excavating		316 Expressway Missoula, MT 59808		(406) 541-7122		Steve@grantcreekexcavating.com	
Brian Vibbert		Grant Creek Excavating		316 Expressway Missoula, MT 59808		(406) 546-9551		Brian@grantcreekexcavating.com	
Brent Dieal		Triangle Fencing		PO Box 205 Alberton, MT 59820		(406) 259-1231		trianglefencingMT@gmail.com	
Wes Sherman		Williams Civil		370 Companion Way Belgrade, MT 59714		(406) 381-3542		wsherman@willciv.com	
Jamie Mongoven		FWP		1522 9th Ave. Helena, MT 59601		(406) 841-4011		jmongoven@mt.gov	
James Sage		Missoula Engineering, LLC		PO Box 2833 Missoula, MT 59806		(406) 215-1555		james@mslaeng.com	
Jenna Sage		Missoula Engineering, LLC		PO Box 2833 Missoula, MT 59806		(406) 215-1555		jenna@mslaeng.com	