



MONTANA FISH, WILDLIFE & PARKS



Community Pond Program Grant Application

I. CONTACT INFORMATION

A. Applicant Name: _____
 Mailing Address: _____
 Phone / Email: _____

B. Contact Person
 (if applicable): _____
 Mailing Address: _____
 Phone / Email: _____

C. Landowner: _____
 Mailing Address: _____
 Phone / Email: _____

Projects may be located on private property but public fishing access must be guaranteed through easements or binding written agreements.

D. Name of the local Fish, Wildlife & Parks contact for the project:
Please include a statement or letter from this person.

II. PROJECT INFORMATION

You must complete all of these fields, even if you submit a supplemental memo or project description. "See memo" is not acceptable. Failure to complete these sections will result in disqualification. **Please pay attention to the attachments necessary in sections E, F, and G.**

A. Project Name: _____
 Community: _____
 County: _____
 Location (Lat/Long): _____
 Size of pond: _____

B. Brief description of the project including size and design:
*Please **attach** scaled drawings illustrating the layout and depth of the pond, fishing pier locations, access points, trails, vegetation, and other important features [as applicable]*

III. PROJECT BUDGET AND DETAILS

- A. Grant Request (*Dollars*): \$ _____
Grant funds requested for:
(*List specific items*) _____
- B. Contribution by Applicant: _____
(*Dollars or In-kind*) _____
- C. Other Contributions: _____
(*Dollars or In-Kind*) _____
- 30% match is required (*cash or in-kind*). Salaries of government employees are not considered match.
- D. Total Project Cost: \$ _____
- E. **Attach** an itemized (line-item) budget that includes detailed material costs, and labor and equipment costs, described on a per-unit basis. Please explain calculations for any in-kind contributions (e.g., hourly rates used). **Applicants must show where Community Pond Program funds would be used. This includes a clear description or indication of which costs would be reimbursed through the Program.**
- F. **Attach** specific project plans, detailed sketches, photographs, maps, evidence of landowner consent, evidence of public support and/or other information necessary to evaluate the merits of the project. If a DNRC water right change authorization is required or in progress, please provide a comment.
- G. **Attach** a maintenance plan that describes upkeep of the project site for a minimum of 20 years.

IV. PROJECT BENEFITS

“See memo or attachment” is not acceptable. Please complete all portions of this section.

- A. Describe the need for the project:

- B. Describe how the project will improve public fishing opportunity, and to what extent:

- C. Describe how the project might be used to enhance angler education in the community:

- D. Describe how the project fits the description of a “Community Pond.”

- E. Describe whether the project includes a provision for handicapped access. (if so, describe how):

Each approved project applicant must enter into a written agreement with MT Fish, Wildlife & Parks specifying that the applicant agrees to provide public access and to maintain the project area for a minimum of 20 years. The applicant is responsible for obtaining necessary permits prior to construction.

Applications must be received on or before February 1st to be eligible for funding

V. AUTHORIZING STATEMENT

I (we) hereby declare that the information and all statements to this application are true, complete, and accurate to the best of my (our) knowledge. I acknowledge attachments are required and failure to complete this application in its entirety will result in disqualification.

Signature (digital)	Name (typed)	Date
Sponsor (if applicable)		Date

Email to: <i>(emailed submissions must have a signature)</i>	FWPFFIP@mt.gov For large files, send multiple emails (<10MB) or use https://transfer.mt.gov and send to mmcgree@mt.gov
Mail to:	Montana Fish, Wildlife & Parks Fisheries Division, Habitat Bureau PO Box 200701 Helena, MT 59620-0701; (406) 444-2432

Additional Program Details:

Objective: To enhance fishing opportunities in or near Montana communities by providing funding that may be used to construct or improve public fishing ponds. Preference will be given to projects that create or enhance opportunities for youth/family angling and youth/family angler education.

Eligibility: State agencies, cities, counties, angler groups, civic organizations, or other community-based organizations are eligible to sponsor a project. Applicants must be working with a representative of Montana Fish, Wildlife and Parks – usually a fisheries biologist and are responsible for access to the property where the project is located. Projects may be located on private property but public fishing access must be guaranteed through easements or binding written agreements.

Use of Funds: Community pond program funding may be used for costs of design, construction, repair, or enhancement of ponds for which public angling is a primary purpose. Improvements that enhance handicapped access or safety may also be funded. Funds may be used only for those portions of the project that are necessary to create or enhance angling opportunity. Funds may not be used for acquisition of property. Project sponsors are responsible for routine maintenance of the completed project.

Ranking Criteria: Projects are prioritized for funding based on the level of 1) enhancement to fishing opportunities, 2) community pond value and access, 3) youth and family angling opportunities, 4) cost relative to benefits, and 5) cost share.