

MONTANA FISH, WILDLIFE & PARKS

INTERN PROGRAM REQUEST

EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Brian Schwartz/Rec Manager

ADDRESS:

CITY: Kalispell

STATE: MT

ZIP: 59901

PHONE: (406) 755-2706 ext. 3

EMAIL ADDRESS: Bschwartz2@mt.gov

DATE OF ANNOUNCEMENT: Friday, January 5, 2024

APPLICATION DEADLINE: Friday, February 16, 2024 at 5:00 PM (postmarked)

****STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE****

POSITION TITLE: Lone Pine State Park Intern

OF POSITIONS: 1

LOCATION(S): Lone Pine State Park

WORK START/END DATES: 5/18/2024 – 8/9/2024 (flexible)

HOURS/WEEK: 40 **TOTAL HOURS FOR INTERNSHIP:** 480

TRAINING/ORIENTATION DATES: 5/18/2024

HOURLY PAY: \$11.50/hour, No per diem, housing or vehicle available

ADDITIONAL COMPENSATION/RESOURCES:

- Housing provided
 If yes, please list type of housing available:
- Vehicle provided
- Per Diem
- Other (please explain):

POSITION DESCRIPTION/SCOPE OF WORK: Duties include Visitor Center staffing, facility cleaning, customer service, revenue collection, providing interpretive talks to groups and visitors, leading

hikes, assisting with school field trip activities, light building/grounds/trail maintenance and other duties as assigned. Other projects will include performing volunteer recruitment and community outreach while AmeriCorps staff are offsite attending required trainings and activities. Contributions to educational program development will also be possible to keep the activities fresh and relevant for park visitors. Working in cooperation with Park Managers to create a vegetation management plan or forest inventory for all Region 1 parks.

SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):

- Public speaking skills
- Customer service skills
- Team mentality while also able to work independently.
- Course work in a natural resource related field. Forestry education preferred for this position, but related skills and experience will be considered.

APPLICATION MATERIALS:

Resume

Cover Letter

References

Other (please specify):

SEND APPLICATION MATERIALS TO: Brian Schwartz, Bschwartz2@mt.gov